

Minutes of Committee Meeting - Sunday 22 April 2018 11.00am

1. Those present

Chair and site rep -Anthea Schmid
Secretary – Diane Rowsome
Treasurer – Raymond Bradley
Vice Chairman – Chris Rowsome
Trading Secretary – Karen Fitzgerald
Alan LeConte
Joe Ambrosano
Ron Drinkwater
Louise Clarke

Steve Dyason - apologies

Lisa Kennett - apologies

2. Minutes of last meeting and update on actions as listed below:

Raymond - cost up the provision of new grating. Anthea has grating but we need someone to shape and install it - Joe volunteered to do this.

Anthea – send out notices regarding considerate parking on site - still to do.

Karen and Anthea - emails to be sent out and posters put up with the dates for work parties and a signing up sheet to be in the trading hut. Still to do.

The blank GDPR consent forms will be kept in the shop - Louise to organise.

Karen to email all existing plotheolders on the contact list and get email back from them consenting for us to have their address and keep these consents. Done.

GDPR Statement to be put on Website – Chris to do

The Allotment Gardeners Handbook is out of date - draft new handbook is being approved and once agreed Chris to put on the website.

Constitution - amended copy agreed. Once typed up a copy to be put on the website. Louise to print had copy for shop.

3. Plant Sale –Sunday [13th May 2018](#)

Karen not available on the day. Volunteers to price on Saturday from [3pm](#). Louise to buy labels.

On the Saturday plants come in and volunteers needed to help price up – try to keep to three prices 50p 1.00 and 1.50 and then a few individual prices.

On Sunday volunteers to set up in car park.

Agreed food and drinks as Teas, coffees, various savoury pies, sausage rolls, quiches and cakes. No BBQ.

4. Dates

General Committee Meeting – [Sunday 3rd June 2018 – 11.00am](#) to discuss:
BBQ – [Sunday 1st July 2018](#)

General Committee Meeting – [Sunday 12th August 2018 – 11.00am](#) to discuss:
Veg Show – [Sunday 9th September 2018](#)

General Committee Meeting – [Sunday 7th October 2018 – 11.00am](#) to discuss:
Bon Fire [Night – Sunday 4th November 2018](#)

ANNUAL GENERAL MEETING– [SUNDAY 9TH DECEMBER 2018 11.00 AM](#)

6. AOB

JCB digger costs for digging composting toilet – another plot holder has offered to share cost of a mini digger as they would like to use one and have already organised hire - the committee voted to agree to pay half (£75) from association funds so it can be used for the toilet.

Other ideas are being considered which have been received from other plot holders and being investigated.

Malicious damage and theft – Both gates have been vandalised recently. Also chain was taken away on both gates and then replaced in the evening. Then the whole chains and locks were stolen several times. All vandalism has been reported to Idverde who have never known such vandalism and have indicated that rents will be increased to cover the costs of frequently replacing the locks and chains (£50 - £70 for each padlock). Police have been informed.

Due to the current increased workload of the Site Rep role dealing with the vandalism and other difficult situations, the Site Rep role was agreed to be divided into 2 roles. An external rep who will deal with all external parties e.g. idverde, council etc. and an internal rep who will deal with issues or concerns raised by plot holders. Louise Clarke will deal with the plot holders and will liaise with Anthea if external involvement is required.

Meeting closed [at 12 noon](#)